

Monash University Human Research Ethics Committee
Approval Certificate

This is to certify that the project below was considered by the Monash University Human Research Ethics Committee. The Committee was satisfied that the proposal meets the requirements of the *National Statement on Ethical Conduct in Human Research* and has granted approval.

Project ID: 23907
Project Title: Evaluating a Scalable Approach to Risk Management and Health Promotion for Secondary School Teachers: FlourishDx Implementation in Education
Chief Investigator: Assoc Professor Marie Yap
Approval Date: 01/06/2020
Expiry Date: 01/06/2025

Terms of approval - failure to comply with the terms below is in breach of your approval and the *Australian Code for the Responsible Conduct of Research*.

1. The Chief Investigator is responsible for ensuring that permission letters are obtained, if relevant, before any data collection can occur at the specified organisation.
2. Approval is only valid whilst you hold a position at Monash University.
3. It is responsibility of the Chief Investigator to ensure that all investigators are aware of the terms of approval and to ensure the project is conducted as approved by MUHREC.
4. You should notify MUHREC immediately of any serious or unexpected adverse effects on participants or unforeseen events affecting the ethical acceptability of the project.
5. The Explanatory Statement must be on Monash letterhead and the Monash University complaints clause must include your project number.
6. Amendments to approved projects including changes to personnel must not commence without written approval from MUHREC.
7. Annual Report - continued approval of this project is dependent on the submission of an Annual Report.
8. Final Report - should be provided at the conclusion of the project. MUHREC should be notified if the project is discontinued before the expected completion date.
9. Monitoring - project may be subject to an audit or any other form of monitoring by MUHREC at any time.
10. Retention and storage of data - The Chief Investigator is responsible for the storage and retention of the original data pertaining to the project for a minimum period of five years.

Kind Regards,

Professor Nip Thomson

Chair, MUHREC

CC: Dr Joshua Wiley, Ms Wan Sim, Mr Jason van Schie, Mr Justin Robinson

List of approved documents:

Document Type	File Name	Date	Version
Psychological inventories	K6t_adapted	20/03/2020	1
Supporting Documentation	Approach letter_20200403	03/04/2020	1
Supporting Documentation	Recruitment Permission letter_20200403	03/04/2020	1
Supporting Documentation	Advertisement or call-out_20200403	03/04/2020	1
Consent Form	Online consent form for teachers_2020403	03/04/2020	1
Questionnaires / Surveys	Survey package_teachers_20200403	03/04/2020	1
Supporting Documentation	Interview or Focus Group_topics and questions_20200403	03/04/2020	1
Questionnaires / Surveys	Survey package_school leaders_20200406	06/04/2020	1
Questionnaires / Surveys	Survey package_HSRs_20200406	07/04/2020	1

Explanatory Statement	Explanatory Statement_Teachers_20200501	01/05/2020	1.1
Consent Form	eConsent form for interview or focus group_School leaders_20200501	01/05/2020	1
Consent Form	eConsent form for interview or focus group_HSRs_20200501	01/05/2020	1
Consent Form	eConsent form for interview or focus group_Teachers_20200501	01/05/2020	1
Explanatory Statement	Explanatory Statement_School leaders_20200501	01/05/2020	1
Explanatory Statement	Explanatory Statement_HSRs_20200501	01/05/2020	1
Explanatory Statement	Explanatory Statement for interview or focus group_Teachers_20200501	01/05/2020	1
Explanatory Statement	Explanatory Statement for interview or focus group_School leaders_20200501	01/05/2020	1
Explanatory Statement	Explanatory Statement for interview or focus group_HSRs_20200501	01/05/2020	1
Consent Form	Online consent form for teachers_2020522	22/05/2020	2
Consent Form	eConsent form for interview or focus group_Teachers_20200522	22/05/2020	2
Consent Form	eConsent form for interview or focus group_School leaders_20200513	22/05/2020	2
Consent Form	eConsent form for interview or focus group_HSRs_20200522	22/05/2020	2
Explanatory Statement	Explanatory Statement_Teachers_20200522	22/05/2020	2
Explanatory Statement	Explanatory Statement_School leaders_20200513	22/05/2020	2
Explanatory Statement	Explanatory Statement_HSRs_20200513	22/05/2020	2
Explanatory Statement	Explanatory Statement for interview or focus group_Teachers_20200522	22/05/2020	2
Explanatory Statement	Explanatory Statement for interview or focus group_School leaders_20200522	22/05/2020	2
Explanatory Statement	Explanatory Statement for interview or focus group_HSRs_20200522	22/05/2020	2
Supporting Documentation	Responses to MUHREC Comments_20200522	22/05/2020	1