



## Department of Education & Training

2 Treasury Place  
East Melbourne Victoria 3002  
Telephone: 03 9637 2000  
DX210083

Application number: 2020\_004271

Dr Hannah Kirk  
Turner Institute for Brain and Mental Health  
School of Psychological Sciences  
Monash University  
Wellington Road  
CLAYTON 3800

Dear Dr Kirk

Thank you for your application of 16 January 2020 in which you requested permission to conduct research in Victorian government schools for the research project titled *ALFI VR - Training the vulnerable teenage brain: A pilot study*.

I am pleased to advise that your research proposal is approved in principle, subject to the following:

1. The research is conducted in accordance with the final documentation you provided to the Department of Education and Training.
2. Separate approval for the research is sought from school principals who will be the final decision-makers as to whether the research is to be conducted in their schools. It must be made clear to each principal that you approach that their school's participation in the research is optional and is not a Department requirement. Principals should be provided with this approval letter and, if applicable, the letter of approval from a relevant and formally constituted Human Research Ethics Committee.
3. Recognition of the impact of research on school employees, including principals and teachers. For this reason, we require that you provide clear, up front advice to school principals that the research is estimated to require approximately one hour per participating teacher and approximately 11 hours per participating student.
4. The project is commenced within 12 months of this approval letter and any extensions or variations to your study, including those requested by an ethics committee must be submitted to the Department of Education and Training for its consideration before you proceed.
5. You acknowledge the role of the Department of Education and Training in any publications arising from the research.

6. Approval by the Department does not signify endorsement of the project, its outcomes or recommendations, and does not imply that the Department endorses or supports the development or evaluation of a program or intervention as part of the research.
7. The Research Agreement conditions, which include the reporting requirements at the end of your study, are upheld.

Should you have further questions on this matter, please email the Performance and Evaluation Division ([research@edumail.vic.gov.au](mailto:research@edumail.vic.gov.au)) and quote your application number.

Yours sincerely



Neil Twist  
Director  
Insights and Evidence

10 / 3 / 2020