



Western Health

Office for Research

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**WESTERN HEALTH LOW RISK HUMAN RESEARCH ETHICS PANEL
APPROVAL TO CONDUCT RESEARCH AND
SITE SPECIFIC ASSESSMENT (SSA) AUTHORISATION**

16 August 2018

Professor Anne-Maree Kelly
Director, JECMR
JECMR, C/-Sunshine Hospital,
Level 3 WCHRE Building
176 Furlong Rd
St Albans VIC 3021

Ms Melanie Lloyd
Research Physiotherapist
Western Health
Sunshine Hospital
176 Furlong Rd
St Albans VIC 3021

Dear Prof Kelly and Ms Lloyd,

LREP Project Number: HREC/18/WH/120

Project Title: Feasibility of introducing specialized vestibular physiotherapy in the Emergency Department: A pilot evaluation

LREP Approval Date: 16 August 2018

SSA Approval Date: 16 August 2018

Principal Investigator/s: Prof Anne-Maree Kelly, Ms Melanie Lloyd

Associate Investigator/s: Ms Allison Luscombe, A/Prof Harin Karunajeewa, Ms Catherine Grant, Dr Koen Simons, A/Prof Tissa Wijeratne

I am pleased to advise that the above project has been given ethics approval by the Western Health Low Risk Ethics Panel (LREP). The LREP confirms that your proposal meets the requirements of the National Statement on Ethical Conduct in Human Research (2007).

This project has also been issued with site specific approval to be conducted at Western Health.

Ethics & Governance approval for this project applies at the following sites:

- Sunshine Hospital

Conditions of Ethics Approval and Governance Authorisation:

You are required to submit to the LREP:

- The actual start date of the project at Western Health.
- An Annual Progress Report (that covers all sites listed on approval) for the duration of the project. This report is due on the anniversary of LREP approval date. Continuation of ethics approval is contingent on submission of an annual report, due within one month of the approval anniversary. Failure to comply with this requirement may result in suspension of the project by the LREP.
- A comprehensive Final Report upon completion of the project.
- Submit to the LREP for approval any proposed amendments to the project including any proposed changes to the Protocol and Participant Information and Consent Form/s.

- Notify the LREP of any adverse events that have a material impact on the conduct of the research.
- Notify the LREP of your inability to continue as Principal Investigator.
- Notify the LREP of the failure to commence the study within 12 months of the LREP approval date or if a decision is taken to end the study at any of the sites prior to the expected date of completion.
- Notify the LREP of any matters which may impact the conduct of the project.

Approved/Noted Documents:

Document	Version	Date
Human Research Ethics Application (HREA) Form; AU/1/D487311		29 June 2018
LREP Response Cover Letter		02 August 2018
LREP Response Cover Letter		14 August 2018
Victorian Specific Module		28 June 2018
Western Health LREP Site Specific Form		21 June 2018
Statement of Approval – Physiotherapy		21 June 2018
Statement of Approval – Emergency Medicine		19 June 2018
Protocol and Appendices	3	15 August 2018
Participant Information and Consent Form - Control	1	23 May 2018
Participant Information and Consent Form - Intervention	1	23 May 2018
Curriculum Vitae & WH Researcher Code of Conduct (2012) <ul style="list-style-type: none"> • Anne-Maree Kelly • Melanie Lloyd • Allison Luscombe • Harin Karunajeewa • Catherine Grant 		27 June 2017 03 July 2018 22 January 2018 10 July 2018 09 July 2018

The Office for Research may conduct an audit of the project at any time.

The Office for Research Western Health wishes you and your colleagues every success in your research.

Yours sincerely,



Ms Noelle Gubatanga
 Research Ethics & Governance Administration Officer
 On behalf of the Western Health Low Risk Ethics Panel
 Western Health Office for Research
 Email: ethics@wh.org.au