

Enquiries to: ResearchTPCH@health.qld.gov.au
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Multi HREC Final Approval
Our Ref:



11 August 2016

**The Prince Charles Hospital
Human Research Ethics Committee**
The Prince Charles Hospital
Building 14
Rode Road,
Chermside QLD 4032

Mr Isaac Tonello
Maleny Soldiers and Memorial Hospital
Allied Health
19 Bean Street
MALENY QLD 4552

Dear Mr Tonello,

HREC/16/QPCH/150: (MONACT) Does the physical hospital environment have an impact on activity levels in patients recovering within an Acute Stroke and Sub-Acute Inpatient Rehabilitation Unit

The Prince Charles Hospital Human Research Ethics Committee (TPCH HREC) has reviewed the above multi-centered protocol approved by the Prince Charles Hospital Human Research Ethics Committee (TPCHHREC) on 26 May 2016. *The Prince Charles Hospital Research Ethics Committee is duly constituted in accordance with the guidelines of the National Health and Medical Research Council's (NHMRC) 'National Statement on Ethical Conduct in Research Involving Humans and Supplementary Notes (1999)', which is accessible on the internet at: -*
<http://www.nhmrc.gov.au/guidelines-publications/e72>

I am pleased to advise that on the recommendation of The Prince Charles Hospital Human Research Ethics Committee, the Chair has approved your project.
I am pleased to advise that the Human Research Ethics Committee has granted approval of this research project. The documents reviewed and approved on 11 August 2016 include:

Document	Version	Date
NEAF Application	AU/1/0CD5218	
Protocol: MONACT	1.0	4 May 2016
Protocol: Behavioral Mapping	1.0	24 April 2016
Master Participant Information Sheet & Consent Form - Rehabilitation Participant	2.0	26 July 2016
Master Participant Information Sheet & Consent Form - Substitute Decision Maker	2.0	26 July 2016
Behavioral Mapping Explanation Document	1.0	24 April 2016
Observation Recording Sheet	1.0	24 April 2016

Office
Research, Ethics & Governance Office
The Prince Charles Hospital

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Rode Road, Chermside Q 4032

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This information will be tabled at the next meeting on 25 August 2016.

Please note the following conditions of approval:

1. The Principal Investigator will immediately report anything which might warrant review of ethical approval of the project in the specified format, including:
 - a. Unforeseen events that might affect continued ethical acceptability of the project.
 - b. Serious Adverse Events that materially impact on the continued ethical acceptability of the project. In addition the Investigator must provide, at least six monthly, a summary of serious adverse events, in the specified format, including a comment as to suspected causality.
2. Amendments to the research project which may affect the ongoing ethical acceptability of a project must be submitted to the TPCH HREC for review. Major amendments should be reflected in a cover letter from the principal investigator, providing a description of the changes, the rationale for the changes, and their implications for the ongoing conduct of the study. Hard copies of the revised amendments, the cover letter and all relevant updated documents with tracked changes must also be submitted to the TPCH HREC coordinator as per standard HREC SOP. Further advice on submitting amendments is available from http://www.health.qld.gov.au/ohmr/documents/researcher_userguide.pdf
3. Proposed amendments to the research project which may affect both the ethical acceptability and site suitability of the project must be submitted firstly to the TPCH HREC for review and, once TPCH HREC approval has been granted, submitted to the RGO.
4. Amendments which do not affect either the ethical acceptability or site acceptability of the project (e.g. typographical errors) should be submitted in hard copy to the TPCH HREC coordinator. These should include a cover letter from the principal investigator providing a brief description of the changes and the rationale for the changes, and accompanied by all relevant updated documents with tracked changes.
5. In accordance with Section 3.3.22 (b) of the National Statement the Principal Investigator will report to the TPCH HREC annually in the specified format and a final report is to be submitted on completion of the study. <https://www.health.qld.gov.au/metronorth/research/ethics-governance/post-approval-reporting/default.asp>
6. The Principal Investigator will notify the TPCH HREC if the project is discontinued at the participating site before the expected completion date, with reasons provided. Any plan to extend the duration of the project past the approved period, the Principal Investigator will submit any associated required documentation for TPCH HREC approval *before* expiry of the project, listed below.
7. The Hospital & Health Service Administration and the Human Research Ethics Committee may inquire into the conduct of any research or purported research, whether approved or not and regardless of the source of funding, being conducted on hospital premises or claiming any association with the Hospital; or which the Committee has approved if conducted outside The Prince Charles Hospital & Health Services.

HREC approval is valid until 11 August 2019.

Please advise The Prince Charles Hospital Human Research Ethics Committee of the date you commence the research project for the approved site(s) using the Notification of Commencement

Form: <https://www.health.qld.gov.au/metronorth/research/ethics-governance/post-approval-reporting/default.asp>

If the research does not commence within 3 months of this letter, please inform the committee in formal correspondence of any delays occurring with your project.

Should you have any queries about the TPCH HREC's consideration of your project please contact the Manager of Research, Ethics & Governance Unit on the above phone numbers or email addresses. The HREC terms of Reference, Standard Operating Procedures, membership and standard forms are available from http://www.health.qld.gov.au/ohmr/html/regu/regu_home.asp

You are reminded that this letter constitutes ethical approval only. You must not commence this research project at a site until separate authorisation from the Hospital & Health Services CEO or Delegate of that site has been obtained.

A copy of this approval must be submitted to the relevant Hospital & Health Services Research Governance Officer/s or Delegated Personnel with a completed Site Specific Assessment (SSA) Form for authorisation from the CEO or Delegate to conduct this research at the site/s.

The Prince Charles Hospital Human Research & Ethics Committee wishes you every success in your research.

Yours faithfully

Dr Russell Denman
Chair
The Prince Charles Hospital
Human Research Ethics Committee
METRO NORTH HOSPITAL AND HEALTH SERVICE

List of approved Sites:

No.	Site
1.	Nambour Hospital
2.	Caloundra Hospital
3.	Sunshine Coast University Hospital

Note: If additional sites are engaged prior to the commencement of, or during the research project, the Coordinating Principal Investigator is required to notify the TPCH HREC. Notification of the withdrawn sites should also be provided to the TPCH HREC in a timely fashion accompanying a close out report for that site.

The members present at The Prince Charles Hospital Human Research and Ethics Committee meeting on the 26 May 2016 when the approval was granted for HREC/16/QPCH/150 is listed in the table below.

Attendees	Present	Apology
(Chair) Medical Representative Cardiology (a/f) [M]	X	
(Acting Deputy Chair) Medical Representative - Geriatrics (f) [F]	X	
Layman (b) [M]	X	
Research Scientist (c) [F]		X
Director of Pharmacy [M]		X
Medical Representative Psychiatry (f) [M]	X	
Laywoman (b) [F]	X	
Medical Representative O & G (c) [F]	X	
Executive Director, Medical Services [M]		X
Senior Researcher (f) [M]	X	
Executive Officer - Research and Ethics [F]	X	
Legal Representative (e) [F]	X	
Nursing Representative (c) [M]	X	
Religious Representative (d) [F]	X	
Medical Representative - Thoracic (f) [M]	X	
Medical Representative - Anaesthetics/Intensive Care (f) [M]	X	

This is also to certify that TPCHMNHSHREC is a NHMRC accredited Ethics Committee. Our Registered Number is EC00168.

Our accredited Ethics Committee is organised, complies and operates within the GCP and ICH Guidelines.

Note: The composition of the TPCH HREC is constituted in accordance with the NHMRC National Statement on Ethical Conduct in Human Research (March 2007).

Please be advised that in the instance of an investigator being a member of the TPCH HREC, they are absented from the decision making process relating to that study.

For further information please The Prince Charles Hospital Research, Ethics & Governance Office on 3139 4198 or email: ResearchTPCH@health.qld.gov.au