



Academic Services  
Manager, Academic Committees, Mr Gary Witte

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7 July 2016

Dr C Smith  
School of Physiotherapy

Dear Dr Smith,

I am again writing to you concerning your proposal entitled “**Developing an intervention to promote physical activity engagement for people with multiple sclerosis living in rural settings: a feasibility study**”, Ethics Committee reference number **H16/078**.

Thank you for your letter dated 5 July 2016 responding to the Committee. Thank you for clarifying your intent regarding the answer at Section 6.5, and for responding to the issue raised around Sample Size. Thank you for providing your revised Information Sheet.

On the basis of this response, I am pleased to confirm that the proposal now has full ethical approval to proceed.

The standard conditions of approval for all human research projects reviewed and approved by the Committee are the following:

Conduct the research project strictly in accordance with the research proposal submitted and granted ethics approval, including any amendments required to be made to the proposal by the Human Research Ethics Committee.

Inform the Human Research Ethics Committee immediately of anything which may warrant review of ethics approval of the research project, including: serious or unexpected adverse effects on participants; unforeseen events that might affect continued ethical acceptability of the project; and a written report about these matters must be submitted to the Academic Committees Office by no later than the next working day after recognition of an adverse occurrence/event. Please note that in cases of adverse events an incident report should also be made to the Health and Safety Office:

<http://www.otago.ac.nz/healthandsafety/index.html>

Advise the Committee in writing as soon as practicable if the research project is discontinued.

Make no change to the project as approved in its entirety by the Committee, including any wording in any document approved as part of the project, without prior written approval of the Committee for any change. If you are applying for an amendment to your approved research, please email your request to the Academic Committees Office:

[gary.witte@otago.ac.nz](mailto:gary.witte@otago.ac.nz)

[jo.farronediaz@otago.ac.nz](mailto:jo.farronediaz@otago.ac.nz)

Approval is for up to three years from the date of this letter. If this project has not been completed within three years from the date of this letter, re-approval or an extension of approval must be requested. If the nature, consent, location, procedures or personnel of your approved application change, please advise me in writing.

The Human Ethics Committee (Health) asks for a Final Report to be provided upon completion of the study. The Final Report template can be found on the Human Ethics Web Page <http://www.otago.ac.nz/council/committees/committees/HumanEthicsCommittees.html>

Yours sincerely,

A handwritten signature in black ink that reads "Gary Witte". The signature is written in a cursive style.

Mr Gary Witte  
**Manager, Academic Committees**  
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c.c. Professor L A Hale Dean School of Physiotherapy